

Child Safeguarding Risk Assessment

Written Assessment of Risk of Fermoy Adair N.S.

In accordance with section 11 of the Children First Act 2015 and with the requirements of Chapter 8 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, the following is the Written Risk Assessment of Fermoy Adair N.S..

| 1. List of school activities: | 2. The school has identified the following risk of harm in respect of its activities: | 3. The school has the following procedures in place to address the risks of harm identified in this assessment: |
|--|---|---|
| <ul style="list-style-type: none"> ➤ Daily arrival and dismissal of pupils. ➤ Recreation breaks for pupils. ➤ Outdoor activities within the school grounds. ➤ Sporting events and activities: swimming, Euro Eddie Soccer Blitz, Annual Sport's Day, Cork City Sports etc ➤ School Outings: Library trips, Tours, Walks etc | <p>Risk of harm due to:</p> <ul style="list-style-type: none"> ➤ inappropriate relationship/communications between child and another child or adult ➤ inadequate supervision of children in school ➤ harm not being recognised by school personnel ➤ harm not being reported properly and promptly by school personnel ➤ harmed in the school by a member of school personnel ➤ harmed in the school by another child ➤ a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons | <ul style="list-style-type: none"> ➤ Critical Incidence Guidelines ➤ The school has in place a policy and clear procedures in respect of school outings ➤ The school has in place a code of behaviour for pupils |
| <ul style="list-style-type: none"> ➤ Classroom teaching. ➤ One-to-one teaching - counselling/ learning support. ➤ Outdoor teaching activities | <p>Risk of harm due to:</p> <ul style="list-style-type: none"> ➤ one-to-one teaching, counselling, coaching situation | <ul style="list-style-type: none"> ➤ Critical Incidence Guidelines ➤ S.E.N. moved to a more visible area ➤ The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's |

| | | |
|---|---|---|
| <ul style="list-style-type: none"> ➤ Online teaching and learning remotely | <ul style="list-style-type: none"> ➤ inappropriate relationship/communications between child and another child or adult ➤ harm not being recognised by school personnel ➤ harm not being reported properly and promptly by school personnel ➤ harmed in the school by a member of school personnel ➤ harmed in the school by another child ➤ inappropriate use of online remote teaching and learning communication platform such as an uninvited person accessing the lesson link, students being left unsupervised for long periods of time in breakout rooms | <p><i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <ul style="list-style-type: none"> ➤ The school has a code of conduct for school personnel (teaching and non-teaching staff) ➤ The school complies with the agreed disciplinary procedures for teaching staff ➤ One-to-one teaching is limited and when it is necessary another member of staff is within earshot. |
| <ul style="list-style-type: none"> ➤ Use of toilet/changing/shower areas in schools and on trips. ➤ Fundraising events involving pupils - Christmas Carolling, Fete. ➤ Use of off-site facilities for school activities - Tours. | <p>Risk of harm due to:</p> <ul style="list-style-type: none"> ➤ inadequate supervision of children while attending out of school activities ➤ harm not being recognised by school personnel ➤ harm not being reported properly and promptly by school personnel ➤ harmed in the school by a member of school personnel ➤ harmed in the school by another child | <ul style="list-style-type: none"> ➤ Critical Incidence Guidelines ➤ The school has in place a clear procedure in respect of school outings (List of parents contact details, consent, first aid bag, medicines) ➤ The school has a yard/playground supervision policy to ensure appropriate supervision of children during, assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc. ➤ The school has in place a policy and procedures for the administration of First Aid ➤ The school has in place a code of behaviour for pupils |
| <ul style="list-style-type: none"> ➤ Care of children with special educational needs, including intimate care where needed. ➤ Management of challenging behaviour amongst pupils, including appropriate use of restraint where required. ➤ Care of pupils with specific vulnerabilities/ needs such as | <p>Risk of harm due to:</p> <ul style="list-style-type: none"> ➤ member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner ➤ member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner ➤ harm due to bullying of child | <ul style="list-style-type: none"> ➤ Critical Incidence Guidelines and a Critical Incident Management Plan ➤ School Personnel are required to adhere to the Child Protection Procedures for Primary and Post Primary Schools (revised 2023) and all registered teaching staff are required to adhere to the Children First Act 2015 and it's Addendum (2019) ➤ The school has a Special Educational Needs policy |

| | | |
|---|--|---|
| <ul style="list-style-type: none"> ○ Pupils from ethnic minorities/migrants ○ Members of the Traveller community ○ Lesbian, gay, bisexual or transgender (LGBT) children ○ Pupils perceived to be LGBT ○ Pupils of minority religious faiths ○ Children in care ○ Children on Tusla's Child Protection Notification System (CPNS) ○ Children with medical needs ➤ Administration of Medicine. ➤ Administration of First Aid. ➤ Care of children with special educational needs, including intimate care where needed ➤ Care of any vulnerable adult students, including intimate care where needed ➤ Management of provision of food and drink | <ul style="list-style-type: none"> ➤ inappropriate intimate care being administered. risk of harm to children with SEN who have particular vulnerabilities ➤ inadequate policies and protocols ➤ Being a vulnerable child caused by family circumstances, homelessness, special educational needs coping in a school environment ➤ inappropriate relationship/communications between child and another child or adult ➤ harm not being recognised by school personnel ➤ harm not being reported properly and promptly by school personnel ➤ harmed in the school by a member of school personnel ➤ harmed in the school by another child ➤ Risk of harm due to racism ➤ a child is receiving intimate care | <ul style="list-style-type: none"> ➤ The school has an intimate care policy/plan in respect of students who require such care ➤ The school has in place a policy and procedures for the administration of medication to pupils ➤ The school undertakes anti-racism awareness initiatives ➤ The school <ul style="list-style-type: none"> • Has provided each member of school staff with a copy of the school's Child Safeguarding Statement • Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement • Encourages staff to avail of relevant training • Encourages board of management members to avail of relevant training • Maintains records of all staff and board member training |
| <ul style="list-style-type: none"> ➤ Curricular provision in respect of S.P.H.E., R.S.E., Stay Safe. ➤ Prevention and dealing with bullying amongst pupils. ➤ Training of school personnel in child protection matters. ➤ Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc. | <p>Risk of harm due to:</p> <ul style="list-style-type: none"> ➤ harm due to bullying of child ➤ inadequate policies and protocols ➤ inadequate code of behaviour | <ul style="list-style-type: none"> ➤ Social, Personal, Health and Education programme ➤ Relationships and Sexuality Education programme ➤ Stay Safe programme ➤ Code of Behaviour ➤ Health and Safety Policy ➤ Special Needs Policy ➤ Administration of Medicines Policy ➤ Mobile Phone Policy ➤ Critical Incidence Guidelines ➤ The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's |

| | | |
|--|--|---|
| <ul style="list-style-type: none"> ➤ Management of challenging behaviour amongst pupils, including appropriate use of restraint where required | | <p><i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> |
| <ul style="list-style-type: none"> ➤ Use of external personnel to supplement curriculum. ➤ Use of external personnel to support sports and other extra-curricular activities. ➤ External Tutors/Guest Speakers. ➤ Volunteers/Parents in school activities. ➤ Visitors/contractors present in school during school hours. ➤ Visitors/contractors present during after school activities ➤ Student teachers undertaking training placement in school. ➤ Students participating in work experience in the school. | <p>Risk of harm due to:</p> <ul style="list-style-type: none"> ➤ harmed in the school by volunteer or visitor to the school ➤ harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons ➤ inappropriate intimate care being administered. risk of harm to children with SEN who have particular vulnerabilities ➤ inappropriate relationship/communications between child and another child or adult ➤ harm not being recognised by school personnel ➤ harm not being reported properly and promptly by school personnel ➤ harmed in the school by a member of school personnel ➤ harmed in the school by another child | <ul style="list-style-type: none"> ➤ Critical Incidence Guidelines ➤ The school has in place a policy and procedures for one-to-one counselling ➤ The school has in place a policy and procedures in respect of student teacher placements ➤ The school has in place a policy and procedures in respect of students undertaking work experience in the school ➤ The school has in place a policy and procedures in respect of pupils of the school undertaking work experience in external organisations ➤ The school has a code of conduct for school personnel (teaching and non-teaching staff) ➤ The school complies with the agreed disciplinary procedures for teaching staff ➤ The school has in place a Home School Liaison policy and related procedures ➤ The school has in place a policy and procedures for the use of external persons to supplement delivery of the curriculum ➤ The school has in place a policy and procedures for the use of external sports coaches ➤ The school has in place a code of behaviour for pupils |
| <ul style="list-style-type: none"> ➤ Recruitment of school personnel including: <ul style="list-style-type: none"> - Teachers/SNAs - Secretary/Cleaners - Sports coaches | <p>Risk of harm due to:</p> <ul style="list-style-type: none"> ➤ inappropriate intimate care being administered. risk of harm to children with SEN who have particular vulnerabilities | <ul style="list-style-type: none"> ➤ The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting ➤ Critical Incidence Guidelines |

| | | |
|---|---|--|
| <ul style="list-style-type: none"> - Visiting teachers | <ul style="list-style-type: none"> ➤ inappropriate relationship/communications between child and another child or adult | <ul style="list-style-type: none"> ➤ The school adheres to the requirements of the Garda vetting legislation and relevant DE circulars in relation to recruitment and Garda vetting |
| <ul style="list-style-type: none"> ➤ Use of video/photography/other media to record school events ➤ Use of Information and Communication Technology by pupils in school, including social media | <p>Risk of harm due to:</p> <ul style="list-style-type: none"> ➤ member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other manner ➤ member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner ➤ children inappropriately accessing/using computers, social media, phones and other devices while at school ➤ inappropriate relationship/communications between child and another child or adult | <ul style="list-style-type: none"> ➤ Internet Safety Policy ➤ Mobile Phone Policy ➤ Critical Incidence Guidelines ➤ The school has in place a code of behaviour for pupils ➤ The school has an Acceptable Use Policy in place, to include provision for online teaching and learning remotely, and has communicated this policy to parents ➤ The school has in place a policy governing the use of smart phones and tablet devices in the school by pupils as per circular 38/2018 ➤ The school has in place a code of behaviour for pupils |
| <ul style="list-style-type: none"> ➤ After school use of school premises by other organisations - Bible Club. ➤ Homework club/evening study | <p>Risk of harm due to:</p> <ul style="list-style-type: none"> ➤ inappropriate relationship/communications between child and another child or adult | <ul style="list-style-type: none"> ➤ Critical Incidence Guidelines ➤ The school has in place a code of behaviour for pupils |
| <ul style="list-style-type: none"> ➤ General day to day running of the school and activities. | <p>Risk of harm due to:</p> <ul style="list-style-type: none"> ➤ Risk of harm not being recognised by school personnel ➤ Risk of harm not being reported properly and promptly by school personnel ➤ Risk of child being harmed in the school by a member of school personnel | <ul style="list-style-type: none"> - All school personnel are provided with a copy of the school's <i>Child Safeguarding Statement</i> - The <i>Child Protection Procedures for Primary and Post Primary Schools (revised 2023)</i> are made available to all school personnel - School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post Primary Schools (revised 2023)</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i> and it's Addendum (2019) |

| | | |
|--|--|--|
| | | <ul style="list-style-type: none"> - The school - - Has provided each member of school staff with a copy of the school's Child Safeguarding Statement - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement - Encourages staff to avail of relevant training - Encourages board of management members to avail of relevant training - Maintains records of all staff and board member training <ul style="list-style-type: none"> ➤ The school has in place a code of behaviour for pupils |
|--|--|--|

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on _____ It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed _____ Date _____ (Chairperson, Board of Management)

Signed _____ Date _____ (Principal/Secretary to the Board of Management)